



SOLVE-Nepal/FCA

ToR For

Cooperative Business Plan Review

1. Project background

SOLVE-Nepal is implementing a project **Economic empowerment for social justice: Supporting efforts of the women in Southern Lalitpur to scale up their business initiatives and combat economic and social inequality**, in 8 wards of 3 Rural Municipalities. The visible impacts that project have done in the community. Over 4,300 women are associated in women cooperative and regularly conducting saving and credit practices. Twelve women led cooperatives are effectively functioning in the 12 wards. The Cooperatives are playing role as financial and social organizations. The Poor rural women now have their own strong organization that can help them whenever they need help for without physical collateral loan to start and establish any type of income generating activities and enterprises. The rural women individually or through cooperatives are accessing different resources from government agencies. The cooperatives are supporting to reduce domestic violence and discrimination.

The new project phase 2020-022 SOLVE has proposed to review the cooperatives existing business plan in 6 cooperatives for directing short term and long term way forward. This initiative aims to review of the progress till the date during its period and plan for remaining time and actions. To accomplishment the assignment SOLVE Nepal is looking qualified consultant to facilitate the one day cooperative business plan review and plan for future within May and June 2021.

Objectives for the assignment:

- To review of the progress till the date during its period and plan for remaining time and actions.
- Facilitate the one day workshop in each cooperative to review and plan for future.

2. Deliverables

Key deliverables will be as follows:

- Finalize tools and methodology
- Prepare and share presentation materials to the project team
- Review the existing strategy and actions and progress envisioned by cooperatives
- To prepare a task completion report to SOLVE Nepal.



3. Consultant's Qualification and Experience

The consultant should have Bachelor's degree and prior experience on cooperatives management and strategy planning, he/she should clear understanding on long term visioning, internal control system of cooperative and would preferred to have knowledge on Federal and local cooperative laws. Consultant should submit CV with highlighted the similar work experience.

4. Time Frame

Time for this assignment will be completed before 30 June 2021.

5. Budget

Consultant will propose the detail budget breakdown along with action plan.

6. The consultants/individuals should submit the following documents within the 21 of May 2021 to

Project manager- himalghimalg75@gmail.com ,
Finance officer - namitashrestha28@gmail.com

- Proposal with budget
- CV of facilitator
- Organization documents (registration, PAN/VAT, tax clearance certificate) in case of organizational.